

CHEVERELL MAGNA PARISH COUNCIL

Minutes of the Meeting of Cheverell Magna Parish Council
held at
The Pavilion, Witchcombe Close, Great Cheverell
Monday 2nd December, 2024 at 7.30pm

Minute No.	Item	Action
	Membership: S Burgess (SB) R Gray (RG) R Hayward (RH), L Jones (LJ), P Stevens (Chairman) (PS) 2 Vacancies	
	Councillors in Attendance: Cllr Stevens (Chairman), Cllr Hayward (Vice- Chairman), Cllr Burgess, Cllr Gray, Cllr Jones. Cllr Dominic Muns (Wiltshire Council)	
	Officers: Jacqui Abbott Parish Clerk & RFO (JA) Wiltshire Council: Public: Members of the public in attendance: 2 Press: None	
24-25/65	Apologies: Pip Read, Des Read	
24-25/66	Declarations of Interest Cllr Hayward declared an interest in planning application PL/2024/02073 , Land to the south of 1 Townsend, Devizes, SN10 5TL, due to there being relatives involved in the application. Noted and Cllr Hayward would not vote on this application. There was no vote involved at this meeting.	
24-25/67	Chairman's Announcements None	
24-25/68	Minutes The minutes of the Parish Council meeting held on 4 th November were approved and signed by the Chairman. Proposed by Cllr Burgess, seconded Cllr Stevens. Voting unanimous in favour. Matters Arising None	
24-25/69	<i>Standing Orders were suspended at 7.36 to allow for public participation.</i> Public Participation DR spoke about application PL/2024/02073 which had been refused by Wiltshire Council. He encouraged Wiltshire Council to confirm their original decision. He is concerned about light levels and "village sprawl". The Clerk confirmed that the application is with the Planning Inspectorate for appeal, likely to be heard in the Spring. The Clerk confirmed that the Parish Council had supported the application and supported the appeal. The Clerk encouraged DR to log his comments with Wiltshire Council on their planning portal as this was the appropriate place. This is an outline proposal at the moment with further details on the design to be finalised, if approved. HW (architect) spoke regarding application PL/2024/09776 ; Kytes garage. The garage has not yet closed and will not be closed for a while. This is an outline planning application to check viability. There will be decontamination of the site including asbestos. As a business it has run its course. Only casual staff and the owner remain working there. It is unlikely that a buyer would be found for the	

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<p>24-25/70</p>	<p>garage as it stands. The “Hilcrest” property would receive proper parking with a driveway and garage. There would be no informal parking at the front of the site. The petrol tanks remain in place and this is part of the decontamination process.</p> <p>Cllr Muns talked about Victoria Park. It is important that the Ministry of Justice (MOJ) immediately pick up their original plans with a new contractor and to quickly get the quotes that they require. There is a concern that the MOJ will delay the process further due to the original contractor going out of business. Brian Matthews MP will be at Victoria Park on Saturday at 11am. The Clerk on behalf of Cheverell Magna Parish Council is writing a letter in support of Victoria Park to the MOJ.</p> <p>Cllr Muns informed the meeting regarding a new Public Spaces Protection Order (PSPO) which had been agreed for Devizes town centre. There is a growing number of people drinking throughout the day. This allows Wiltshire police to give fixed penalty notices. The emphasis is to move them on which can cause issues elsewhere unfortunately.</p> <p>Cllr Muns informed the meeting regarding Recycling Strategy which is being updated. Wiltshire Council needs to improve rates to meet targets by 2030. From 2027 there will be food waste collections, collected at kerbside and also flexible plastics. The cardboard and paper will be split from the plastics and cans; this will avoid contamination. There will be a wheelie bin or sacks.</p> <p>There is a consultation open on the local transport plan: Wiltshire Local Transport Plan - Wiltshire Council This looks at how people get across the county, the key routes and the environmental impact. Wiltshire Council wants to make the point that Wiltshire is a rural county which may not have infrastructure in place so car use should not be penalised. In addition, public transport, such as buses on demand, is key in the county to give people choice and to protect the environment.</p> <p>The black dog traffic lights at the junction with the A360 will hopefully begin in Spring 2025.</p> <p>Cllr Muns suggested that a Neighbourhood Plan would be very useful to Cheverell Magna as the planning authority must take it into consideration. Members agreed to place a poster onto the notice boards looking for interest in the Neighbourhood Plan.</p> <p><i>Standing Orders were reinstated at 7.58 PM following public participation.</i></p> <p>To receive any petitions or deputations None</p>	<p>JA</p> <p>JA</p>
<p>24-25/71</p>	<p>Victoria Park Residents Association</p> <p>Members received an update from Cllr Muns regarding Victoria Park as minuted above.</p>	

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24-25/72	Financial Information	
24-25/72.1	Payments for Approval Clerk & RFO Salary November inc. backdated £541.12 HMRC PAYE Nov inc. backdated £131.80 Bank Charges £5.40 Chris Hardwick website November £25.00 Mowing Costs for 2024 season £126.00 Proposed by Cllr Jones Seconded Cllr Stevens, voting unanimous in favour, all payments approved. Clerks Salary NJC Pay Award from April 2024	
24-25/72.3	Members noted and approved the NJC Pay Award to the Clerks Salary at Spinal Point 21 (up to September) and then spinal point 22 at an increase of 35p per hour. The total backdated is £83.30 gross, paid in the November salary.	
24-25/72.4	Management Accounts Members reviewed and approved the management accounts to date. Members noted the amounts held in reserves. Proposed by Cllr Gray, Seconded Cllr Stevens, voting unanimous in favour. The Chairman signed the bank reconciliation up to 30 October and initialled the bank statements.	
24-25/73	Budget 2025-26 Members have been developing the budget for 2025-26. Members went through the budget line by line at the meeting. Members were confident that the budget represented value for money in terms of undertaking the essential work of the Parish Council. The tax base had been confirmed by Wiltshire Council at 246.85 . The total budget required to operate the Parish Council and meet all legal responsibilities is £18,624.00 . The precept request is £17,399.00 This represents a 6% increase on 2024-25 and an increase of £4.02 per band D property. The budget makes the following provisions for important planned expenditure on specific projects: Playground £1,250 Defibrillator £650 Wiltshire Council election costs £700 Website £1,000 Legal Costs (Pavilion) £500 Victoria Park £250 A full copy of the budget is published on the website and can also be requested from the Parish Council. Proposed by Cllr Gray, Seconded Cllr Hayward, voting unanimous in favour.	

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	The Clerk would send the precept request to Wiltshire Council.	JA
24-25/74	<p>Planning applications:</p> <p>Members discussed the Planning Application: PL/2024/09776; Kytes garage: Demolition of existing garage buildings; Redevelopment of site to build 2 dwellings with associated parking, landscaping and new domestic garage for the property known as Hillcrest.</p> <p>Members had a number of concerns regarding the application:</p> <ul style="list-style-type: none"> • Not enough car parking spaces within the development, given the number of bedrooms. • One bedroom is marked as a study and yet has a bathroom attached. • Members suggested that the site would need de-contamination. • Site management during construction as it is in a central location. • The site protruded in front of the current line of housing in the street. • A full drainage report would be required. • Loss of a service and employment within the village. <p>The Clerk would note the concerns on the planning portal.</p> <p>Members voted to support the application. Proposed by Cllr Burgess, seconded Cllr Gray. 4 votes in favour, 1 against.</p>	JA
24-25/75	<p>Parish Steward</p> <p>Members noted that this was a quite time of year in terms of the work of the steward but clearing gulleys would continue.</p>	
24-25/76	<p>Emergency Hub</p> <p>Members noted that the pavilion was the designated Emergency Hub for the village in the event of any emergency.</p> <p>Volunteers were required to fulfil certain roles including “co-ordinator”. The Clerk and Cllr Burgess had met with Wiltshire Council to receive information and register the hub. A pack and lanyards were provided. These would be stored in the pavilion. Members agreed to place the posters onto the notice board.</p>	JA
24-25/77	<p>Grant Applications</p> <p>Members discussed the grant application which was received from the Devizes and District Link Scheme for £200. Members agreed to fund £100 from the grant funding available. The Clerk would further publicise the grant fund remaining which is £150.</p>	JA
	The meeting closed at 8.59pm.	

Future Parish Council Meeting dates:

Monday February 3rd 2025

Parish Council Meeting

Monday April 7th 2025

Parish Council Meeting

For more information, please see the Council’s website at

WWW.GREATCHEVERELL.ORG

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